



# ALGONQUIN AND LAKESHORE CATHOLIC DISTRICT SCHOOL BOARD

## ADMINISTRATIVE PROCEDURES

### FINANCIAL SUPPORT FOR STUDENTS INVOLVED IN SPECIAL PROJECTS (Policy Statement: Financial Support for Students Involved in Special Projects)

#### Purpose

Students are encouraged to pursue opportunities within the community and beyond through involvement in special projects of an educational or personal development nature. Special projects that are deemed to be very unique and singular in nature will be considered for financial support.

#### References

*Algonquin and Lakeshore Catholic District School Board Mission Statement*

#### Procedures

1. Special projects are defined as activities of an educational or personal development nature for which application, adjudication and selection are process components. Further, special projects are ones which are judged externally and objectively to be singular and very unique opportunities for students whose talents, experience and commitment are contributing factors to their selection.
2. Students interested in assistance from the Board must make their requests, in writing, to the Secretary of the Board providing details of the project including:
  - (i) a summary of the project activities;
  - (ii) the value of the project experience to the student concerned;
  - (iii) the cost of the project participation;
  - (iv) student contribution, and, where appropriate;
  - (v) community contribution;
  - (vi) statement of support by School Principal.
3. Support for special project participation will not exceed the contribution of the student concerned or twenty percent (20%) of the cost of the student's participation in the project.
4. Requests for special project support should normally be received at least sixty (60) days in advance of the project's commencement.

5. Support for student participation in special projects shall be limited to funds budgeted for this purpose in any fiscal year.
6. The Director reserves the right to approve or deny requests for support for student participation in special projects at his complete discretion.

**Appendices**

**Forms**

**Associated Documents**

Approved: March 29, 2011